



Transportation Fee Waiver Application



Please read and complete the entire application, and submit to the school principal for approval.

NOTE: A separate application is required for each school your children attend.

1. WAIVER COVERS: Bus transportation fees for Grades K-5 students taking a charter bus and residing over 1.6 kms from designated school.
2. Waiver COVERS: Bus transportation fees for Grades 6-13 students residing 2.4 kms or greater from designated school.
3. WAIVER DOES NOT COVER: Grade K-5 students under 1.6 kms to designated school, Students Grade 6-13 under 2.4 kms from designated school, or students going to school of choice.
4. Any Transportation Fees that you have paid will be refunded by the school upon approval of this waiver form.

SECTION A: PARENT/GUARDIAN & STUDENT INFORMATION

Last Name		First Name	
Street Address	City	Province	Postal Code
Home Phone	Cell Phone	Email Address	

Name Of Children	Designated School	Attending School

SECTION B: TRANSPORTATION FEE WAIVER REQUEST

Please include a brief explanation outlining the circumstances supporting your request to have Transportation Fees waived for the current school year. Financial documentation may be requested by the principal.

ESL Student attending an ESL Program (Transportation fees are waived)

Signature _____

Date _____

SECTION C: ADMINISRATOR APPROVAL

Application approved for 100% fee or 50% fee

Principal _____ Signature _____ Date _____

Checklist for completing Waiver Application

- ┆ Read the information section below.
- ┆ Fill out Section A: Parent/Guardian and Student Information section.
- ┆ Fill out Section B: Transportation Fee Waiver Request.
- ┆ Sign and date the application.
- ┆ Place this form and all attached documents into an envelope, marked “Confidential – Waiver Form” on the envelope.
- ┆ Submit application to your school principal for approval.

Information Regarding Waiver Application

- Complete one transportation waiver form per school, listing all names of your children attending a specific school. A separate transportation waiver is required for each school your children attend.
- It is recommended you submit your application as soon as possible, only complete waiver applications will be processed. Be prepared to provide additional financial documentation if required.
- Students must meet transportation eligibility requirements as established by RDPSD to qualify for a waiver of transportation fees (eg. K-5 students must live 1.6 km to 2.39 kms from designated school)
- Application for Waiver of Transportation Fee forms must be completed annually. Forms are available at the schools and on the RDPSD website. If you have any questions, please phone or attend the office of your child’s school.

Terms and Conditions

The Parent/Guardian promises to pay the appropriate annual transportation fees should this waiver be denied.

The Parent/Guardian agrees that if a cheque is dishonored for any reason, the Parent/Guardian shall be liable to pay to RDPSD on demand, an NSF fee, in addition to the school fees.

Please choose one of the following forms if additional information is needed to finalize a decision:

Recent Tax Return

If they Receive assistance from Provincial Social Services

Attach a photocopy of one of the following:

- A currently dated Social Services Benefit Card showing applicant's & student(s) names OR
- A current letter from Social Services verifying they are in receipt of assistance & the children listed are covered as their dependents

If they are low income but not on Provincial Social Services

Take a photocopy of one of the following:

- The Alberta Child Health Benefit card and the letter of confirmation of renewal for the current year OR
- A copy of their current Alberta Adult Health Benefit card with all children's names and card expiry date year Note: Low-income families who receive Health Benefits from other companies can still receive coverage through Alberta Works Child Health Benefits at no charge

If they are Government Sponsored Conventional Refugees

Attach a photocopy of both of the following:

- Parent(s) "Confirmation of Residency" papers indicating Conventional Refugee and a current Citizenship & Immigration cheque stub

AND

- Copy of current dated Interim Federal Health Certificate of Eligibility for applicant and children