

Normandeau School and Playground Society Meeting Minutes
November 29, 2022
(immediately following Council meeting)

Attendees:

1. Meeting Called To Order:

By: Vanessa

Time: 6:21 p.m.

2. Motion To Approve October 25, 2022 Society Meeting Minutes:

Approved By: Vanessa

Second By: Amanda

3. Motion To Approve Tonight's Agenda:

Approved By: Vanessa

Second By: Krista

4. Treasurer's Report as of October, 2022 :

- Casino 0: \$15 153.61 - \$300 to pay for the Aborgnal Dance Troupe
- General Account 1: \$6 566.96 - Agenda money came through
- Update on submitting last year's Society Annual Return Financials to Servous Canada with the year end financial balances - no update at this time

5. Business Arising From Previous Society Meetings:

- Marsh Insurance renewal update:
 - Received by email November 14, 2022 from Brodie Loera stating that invoices will be sent in the next week or two, their team was just generating them now. *have not received at this time
 - Approved up to \$1200 at October 25, 2022 meeting.
 - Reimbursement to be paid out of the casino account to Krista Hansen .
- Nov 17, 2022 at 6:30 p.m. to 7:30 p.m. family gym night:
 - 17 families RSVP'd, for a total of 76 people to attend.
 - Actual turnout 68, everyone enjoyed dodgeball and are excited for the next family event.
- Filled out the Elected Executives form and submitted on November 4, 2022 and confirmation was received.
 - Thank you Krista!
- Signing authority changes with the bank were made on November 12, 2022.
- Need to inform teachers that they can pick 1-2 star shoppers to come shop on the last day once all the classes are done shopping. * Kim will send this to staff via Google Doc
- Christmas store update:
 - Shopping progress update from Vanessa (boys \$300 & babies \$200), Amanda (girls \$300 & womens \$350) & Julie (mens \$350)

- Total \$1500 leaving \$500 from \$2000 previously approved at October 25, 2022 meeting, to spend if needing to restock. Money to be taken out of the general account 1.
- Setting up on December 9, 2022 (10:30-12) by Krista, Vanessa and possibly Julie. Does this date still work and what time works best?
- Working the store:
 - Dec 12th -Amanda, Krista
 - Dec 13th - Vanessa, Krista
 - Leadership will help as well when they can.
 - Duties: Cashier and document the student and amount, item bagger and student shopping guide.
 - We should have 3 people for each day.

6. New Business Discussed:

- Next family event and when - Family school dance Friday Feb 10th
Money requested for snacks will be presented at the Jan meeting
- After the family gym night on November 17,2022 Glenda informed us that she will be leaving Normandeau and off to explore a new adventure within the Red Deer Public School District. Amanda motioned to approve up to \$100 for a gift card to One Eleven Grill, Vanessa second that and we were all in favor. From General account 1.
- Received email October 19, 2022 from Terena Honey from AGLC informing us that our next casino is slotted for Q1 (Jan-Mar) 2024. We will receive an email in August of 2023 with the date we have been slotted and additional information.
- Reminder - According to the retention of gaming funds letter we submitted on April 7, 2022 we requested to retain \$15,437.67. These funds are to be used by April 7, 2024. There was \$837.67 unallocated until our next casino
- Rough budget estimate on future spending:
 - Casino account - field trips \$3500/yr, insurance \$1200/yr. Total \$4700/yr per school year which is \$9,400 over the next 2 years. That will leave us \$5,500 in the account until the next casino installment.
 - General account - Xmas store \$2000/yr, Grad 8 grad \$300/yr and \$150/yr for retirement gifts. Total \$2450/yr & \$4900 over the next 2 years.
- School Council has received a request from some teachers at Normandeau. They are hoping that (as a non-profit) we would be willing to hold a 50/50 raffle to raise funds for gym equipment, band equipment and greenhouse supplies. Julie believes we would need to get a license through AGLC.
And/or, if there is a surplus in either of our accounts, it could be used for some items.
Update Julie on our decision
 - Each teacher requesting money, needs to send forth a proposal outlining what they are requesting and the cost associated with the request. Please forward the letter (on school letterhead) to Vanessa at erishood2@hotmail.com
 - Will require letter from principal, to include with application

7. Meeting Adjourned: