

Normandeau School and Playground Society Meeting Minutes
May 24, 2022
(immediately following Council meeting)

Google Meet: Amanda B, Jamie S, Krista H, Lisa S, Glenda C, Vanessa H

1. Meeting Called To Order:

By: Krista H

Time: 6:38 p.m.

2. Motion To Approve May 4, 2022 Society Meeting Minutes:

Approved By: Krista H

Second By: Jamie S

3. Motion To Approve Tonight's Agenda with amendments:

Approved By: Jamie S

Second By: Amanda B

4. Treasurer's Report as of April, 2022 : Tabled due to bank statements not received.

- Casino 0: \$
- General Account 1: \$

5. Business Arising From Previous Society Meetings:

- Reviewed and voted on Normandeau Schools drafted bylaws. Submit to Service Alberta. Motion to replace current bylaws on file with Service Alberta to new bylaw presented at May 24th meeting.
 - Approved By: Jamie S
 - Second By: Krista H
 - All in Favor: yes
- Update on refund request for new cheque charges needed due to a bank error from Amanda - Amanda contacted Sydney at Servus Credit Union. No update, will talk to the bank on May 26, 2022.
- Reviewed AGCL use of proceeds current list as of April 11, 2022. After reviewing the list, we can no longer use the casino account for agendas. Krista discussed with Jamie and Amanda, there is enough money in the general account to cover Normandeau's cost for 2022-2023 school year. However, we will need to do fundraising of some sort to cover the cost in the future. Filed document in the Treasurer's white financial binder.

- Approval for \$325 Fee for Aboriginal Red Deer Indigenous event. Use Casino account 0. Normandeau School will pay total amount of invoice so we will write a cheque to them for \$325.
 - Approved By: Krista H
 - Second By: Amanda B
 - All in Favor: yes

Notes: If we are needing to take the \$500 out of the school account it needs to be deposited into our general account as per Julie B because it is money to bring the community together.

- NOTES - Support for field trips to be paid out of the casino account as expenses arise.

6. New Business Discussed:

- Krista and Jamie Audited the Society Annual Return forms for April 1, 2021 to March 31, 2022 fiscal year. It will be present at the AGM in September for acknowledgement as part of Treasurer's report, then submit to Service Canada with the year end financial balances.
- Create Budget for next school year with potential ideas for school council fundraisers.
 - General Account 1 - Agendas \$1100, Christmas store \$2000, Grade 8 farewell gift \$300, retirement gifts for staff, these are things we have paid for in the past, that could come up again.
 - Casino Account 0 - Field trips \$3500, Marsh insurance \$900.
- Fundraising plan for the next school year - Need to cover agenda cost in the future.
 - REMINDER - Fundraiser, ideas: Spring fundraiser, 50/50 for greenhouse, plant sale, movie in the park and we have received fundraising ideas in the mail that we can take part in as well. Admazing books, Deal Cards, Golden Fundraising.
- In June:
 - Fill out AGLC Annual Financial report.
 - Print list of Elected Executives form to be filled out after September AGM. Due beginning of October.
- Request for up to \$100 for Mrs Lori Tait retirement gift. From General Account 1.
 - Motion to approve by: Amanda B
 - Second By: Jamie S
 - All in Favor: yes
- Request for up to \$100 for Jamie farewell gift. From General Account 1.
 - Motion to approve by: Krista H
 - Second By: Amanda B
 - All in Favor: yes

7. Meeting Adjourned:

By: Krista H

Time: 7:09p.m.