

DRAFT

Gateway Christian School School Council Annual General Meeting Minutes Held at Gateway Christian School September 20, 2022

The School Council is an advisory council to the School Principal and the elected Board of Trustees with respect to matters pertaining to the School.

As we gather tonight, let us remember that we live, play, work and worship on Treaty Six territory to the North of the Red Deer River and Treaty Seven territory to the South of the Red Deer River. We acknowledge and give thanks to the many First Nations, Metis and Inuit whose footsteps have marked these lands for centuries. May we live with respect on this land, and live in peace and friendship with its people.

ATTENDANCE: Stephanie VanderLeek (Chair), Geannette Lehman (Principal), Cathy Mottus-Landry, Jenessa Parker, Wendy Fath, Carolyn Stolte, Shannon Driedger, Lauren Visser, Robyn Friesen, Miranda Moltzahn, Melissa Kooiker, Pam Armstrong, Taylor Armstrong, Caryn Ouwehand, Kevin Braun, Cory Kloss, Andrea Korevaar, Carla Berger, Laura Brouwer, Alisha Wiens, Kelli-Anne Mysko, Joanna Alponso, Michael Alponso, Nick Robichaud, Trish Robichaud, Melissa Lachapelle

1. Welcome and Introductions: Chairperson, Stephanie VanderLeek, called the meeting to order at 6:37 p.m. Stephanie introduced herself and welcomed those in attendance.

2. Prayer: Geannette introduced herself, welcomed those present, and opened in prayer.

3. Land Acknowledgment: Stephanie

4. Adoption of Agenda:

MOTION: Moved by Wendy Fath to accept the agenda, as presented.

2nd Taylor Armstrong

5. Adoption of Minutes of the May 17, 2022 meeting:

MOTION: Moved by Miranda Moltzahn to accept the Minutes as presented.

2nd Caryn Ouwehand

6. Adoption of Financial Statements from 2021/2022 School Year: Stephanie presented an oral report, including that funds from last academic year had been spent mainly on Alberta School Councils' conference, a Mental Health Workshop for parents, and staff appreciation. The budget allocation was \$2,000.00 and expenses came in at \$1,636.08.

MOTION: Wendy moved to accept the budget as presented.

2nd. Taylor Armstrong

CARRIED.

7. Reports:

a. Principal's Report: Geannette reported orally, highlighting the following:

- New Vice Principal, teachers, education assistants and afternoon counselor
- Enrollment is steady from last year at approximately 760 students
- District funding (IMR) resulted in 5 classroom renovations
- Gateway Society for Christian Education helped fund bleacher correction
- Two portables to be added
- Fall sports are up and running
- Dawe Run today for Grades 4-8
- HANDS trip, now called Co-Impact, has received District approval and will go ahead. Grade twelves will go to the Dominican Republic over Spring Break.
- Teaching from a Christian Perspective Conference will be happening October 20-21
- Admin team is participating in a Christian Schools Canada Conference
- Geannette will be participating in a Christian School Leadership Network
- Funding for Literacy & Numeracy Interventions will continue
- Sports Academy is in its first year
- Dominic Gomes working on Gateway promotional videos (one example was shown to those present)

b. Chairperson's Annual Report: Stephanie provided an oral summary of School Council activities last academic year, noting the following:

- Late start and drop in attendance from an average of 25 members attending to, at times, only the executive team, due to COVID and meeting restrictions.
- Activities included newsletters, surveys, ASCA Conference attendance at which Gateway School Council sponsored a resolution.
- Hosted Mental Health Workshop in the Spring of 2022 thanks to an ASCA Grant
- Helped host School Open House in June of 2022

- Co-sponsored staff appreciation breakfast

8. Election of new executive members:

Positions continuing

Principal: Geannette Lehman

Teacher Representative: Miranda Moltzahn

Chairperson: Stephanie VanderLeek (This is a two-year term position)

Nominations were called by Stephanie. There were no nominations.

Elections for remaining positions are tabled to the October meeting.

9. Operating Procedures Updates/Amendments: Stephanie introduced and read through the changes to the Operating Procedures.

MOTION: Andrea Korevaar moved to accept the Operating Procedures for School Council, as amended.

2nd. Taylor Armstrong

CARRIED.

10. School Council Budget: Stephanie presented budget information. The School's budget has not yet been finalized; therefore, School Council Budget figure is still not known. Stephanie made the suggestion that priority for spending be on Community focused events and School Council promotion. She further recommended that the budget be disbursed with the following guidelines:

- 35% Staff Appreciation
- 40% School Community
- 20% ASCA
- 5% Miscellaneous

MOTION: Carolyn Stolte to accept the budget information and recommendations, as presented.

2nd. Faith Plunkett

CARRIED.

11. Questions/Discussion: Stephanie opened the floor for questions. Discussion followed regarding the role of School Council, the difference between the function of School Council and Gateway Society for Christian Education, and how parents' voices could best be

represented when decisions are made at the School and District level. It was noted that School Council is the legally legislated parent voice and provides an effective conduit for information sharing between the School, City-Wide School Council, the School Board, and the Department of Education. Stephanie indicated that the October meeting will focus on discussing and attempting to clarify the roles and function of School Council and Gateway Society.

9. Adjournment of AGM: Stephanie thanked everyone for attending. Adjournment was called at 7:56 p.m.

Upcoming 2020/2021 School Council Meetings Schedule

- **October 18, 2022 - Results report & Function of School Council Presentation**
- **November 15, 2022**
- **January 17, 2023**
- **March 21, 2023 - Voting on ASCA resolutions**
- **April 18, 2023**
- **May 16, 2023 - Budget and Ed/Plan**

City Wide School Council Meetings

CWSC meetings begin at 7:00 p.m. and are traditionally held in the hosting School's Library. Any parent of a student in RDPSD is welcome to attend.

CWSC Email: citywideschoolcouncil@rdpsd.ab.ca

The meeting schedule for 2022-23 is as follows:

- October 11, 2022 - Hosted by Normandeau School at 61 Noble Ave
- November 15, 2022 - Hosted by Hunting Hills High School at 150 Lockwood Ave
- January 10, 2023 - Hosted by Eastview Middle School at 3929 40 Ave
- March 7, 2023 - Hosted by Central Middle School
- May 9, 2023 - Hosted by Don Campbell Elementary School

School Board Meetings (Central Office

1pm)

Meetings of the Board of Trustees take place on the second Wednesday of each month beginning at 1:00 p.m. with some exceptions:

- October 19, 2022
- November 16, 2022
- December 14, 2022
- January 11, 2023

- February 8, 2023
- March 8, 2023
- April 19, 2023
- May 10, 2023
- June 7, 2023

Meetings are open to the public and normally will take place in the Board Room of Red Deer Public Schools located at 4747-53 Street but current renovations/space limitations prohibit in-person attendance, and we are advised to visit the [RDPSD YouTube channel](#) to view meetings as they are being livestreamed or the archived meeting library.